



# mad - spec

January  
2011



**CSI MADISON & AIA SOUTHWEST CHAPTER PRESENT:**  
**Light Control in the Office Space**

**Presenter:** Scott Garret, Applications Engineer with the Lutron Electronics Company



**LEARNING OBJECTIVES:**

1. By examining current office conditions, the participant will be able to describe the ecological, economic, and technological impacts lighting has on a building and its occupants.
2. By examining current building conditions, the participant will be able to describe how integrated light control within a building improves building efficiency, occupant comfort, and maintenance.
3. By examining various office lighting applications, the participant will be able to apply a myriad of light control strategies for particular building spaces to improve building efficiency and occupant productivity.
4. Upon completion of the learning, the participant will be able to discuss an example of how to apply these strategies to an office space to improve building efficiency and occupant productivity.

**DATE:** January 11, 2100

**MEETING SCHEDULE:**

**Social Hour:** 5:00 PM to 6:00 PM

**Dinner:** 6:00 PM to 6:45 PM

**Program:** 6:45 PM

**LOCATION:**

Great Dane Brew Pub, Fitchburg.2980  
Cahill Main

**DIRECTIONS:**

Take the Fish Hatchery Road exit off the Beltline, head south about ¾ mile on Fish Hatchery Road, Great Dane is on the right.

**COST:**

Dinner \$25.00, Includes Drawing  
(Students \$7.00)

## About CSI:

The **CONSTRUCTION SPECIFICATIONS INSTITUTE** is a National technical Society embracing the entire construction industry, including research and development, manufacturers, material suppliers, subcontractors, prime building contractors, as well as design and specifying Professional Architects and Engineers.

The Society is dedicated to continuing education through free interchange of information and experience among its members throughout the entire construction industry.

Information about CSI and applications for membership are available at Chapter meetings from the Membership Committee. Those interested in membership are urged to attend Chapter meetings and get to know us.

## About mad-spec:

Mad-spec is the monthly newsletter of the Madison, Wisconsin Chapter and is distributed free of charge to all Chapter members and interested parties in the Construction Industry in the Southern Wisconsin area, other CSI Chapters in the North Central Region, and selected CSI Chapters nationwide.

Mad-spec does not approve, disapprove, sanction or guarantee the validity or accuracy of the data, claims, or opinions published in this newsletter.

Republication rights of any original article appearing in mad-spec is granted to other CSI-affiliated publications providing credit is given to the author and mad-spec.

Mad-spec advertising rates are based on 10 or 11 issues as follows:

1/9 page—\$75	2/9 page—\$110
1/3 page—\$165	2/3 page—\$285
Full page—\$375	

Rates are based on the advertiser providing electronic file compatible with Microsoft word processing software. The deadline for copy for the following month's issue is the third Wednesday of the month.

Mad-spec will publish personal ads, help wanted, positions desired, office equipment for sale, announcements of new appointments and assignments, and other notices of interest from Chapter members, advertisers and others (at the discretion of the Editor and space available) free of charge on a one-time basis. Contact the Publications Chairperson for extended time rates.

Another service provided is the option of the advertiser providing a 8-1/2 by 11 camera-ready advertisement in which it will be printed and mailed as an insert into the mad-spec at the rate of \$100 per month of publication.



Advancement  
of  
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Technology

## About Madison Chapter:

### BOARD MEMBERS:

President.....	Kent Calloway
	Phone: 608-831-3752
	E-mail: calloway@chorus.net
First Vice President.....	Dan Maki
	Phone: 608-240-9110
	E-mail: dan@facilityengineeringinc.com
Second Vice President: .....	Todd Lewis
	Phone: 608-222-5219
	E-mail: toddalewis@earthlink.net
Third Vice President .....	Alan G. B. Kim, Jr.
	Phone 608-661-3964
	akim@vonbriesen.com
Secretary.....	Ross Mori
	Phone: 608-837-7899
	E-mail: rmori@trachte.com
Treasurer .....	George Keehn
	Phone: 608-273-0552
	E-mail: gkeehn@aol.com
Director .....	Karl Kraemer
	608-516-9300
	E-mail: 1775honeycreek@gmail.com
Director .....	Kelly Thompson
	Phone: 608-577-0094
	Email: Kelly@kontextarch.com
Immediate Past President.....	Curt Norton
	Phone: 608-576-7108
	E-mail: cnortoncsi@aol.com

### COMMITTEE HEADS:

Education .....	Richard Wandschneider
	608-246-6746
Academic Affairs .....	Curt Norton
	608-576-7108
Technical.....	Steven Schatz
	608-222-4991
Membership .....	Alan Kim
	608-661-3964
Certification.....	Sar Schnucker
	608-273-6380
Golf Outing.....	Ross Mori
	608-837-7899
Publications .....	Ross Mori
	608-837-7899
Advertising .....	George Keehn
	608-273-0552
Awards .....	George Keehn
	608-273-0552
Website.....	Steve Schatz
	608-222-4991

### PAST PRESIDENTS:

Roger E. McMullin.....	1958-1959
Ronald Starkweather (D) .....	1959-1960
Harold L. Olsen .....	1960-1961
Robert C. Cashin .....	1961-1962
Norman Kenny .....	1962-1964
Stanley Anacker (D).....	1964-1966
Robert C. Kendall .....	1966-1968
Howard R. Steinmann.....	1968-1970
Harold R. Ames .....	1970-1972
Dwight D. Zeck .....	1972-1975
Anthony P. Pawlowsky.....	1975-1978
William T. Gray .....	1978-1982
Eileen K. Bey .....	1982-1986
James C. Gaskell.....	1986-1987
Larry W. Ryan.....	1987-1989
Al Martinson.....	1989-1992
H. Steven Schatz .....	1992-1996
Thomas E. Irvin.....	1996-2000
Noel Valdes .....	2000-2002
Ross Mori .....	2002-2006
Curtis Norton.....	2006-2010

### FELLOWS OF THE INSTITUTE:

Ronald S. Starkweather, FCSI
Harold L. Olsen, FCSI
William P. Vickers, FCSI
Howard R. Steinmann, FCSI

### NC REGION DIRECTORS:

J. Gerard Capell, AIA, CSI, CCS
Phone: (414) 962-4638
E-mail: jgcapell@wi.rr.com

## Meeting Schedule:

### 2010

Sept. 9 - Golf Outing  
Oct. 12 - Union South Tour  
Nov. 9 - Marketing & e-media  
Nov. 30 - Holiday Party

### 2010

Jan. 11 - Lighting Controls (w/ AIA)  
Feb. 8 - Nanotechnology  
Mar. 8 - Firestopping  
Apr. 12 - DSF Specification Format changes  
May 10 - Tour TBD  
Jun. 7 - Social event TBD

## CSI Dates to Remember

### North Central Region Conference

May 12—14, 2011, Branson, MO

### Construct 2011

Sep. 13—16, 2011, Chicago, IL

### Early Registration Deadline for Spring National Exams – January 28, 2011

### Final Registration Deadline for Spring National Exams – February 25, 2011

**CSI Academies** (in Dallas, TX, see [www.csinet.org/academies](http://www.csinet.org/academies)) – February 24 – 26, 2011

**Spring National Exams** – March 28 – April 9, 2011

## MEMBER FORUM:

Mad-Spec is **YOUR** newsletter. Local news is always of interest to our members. If there is anything going on with you or your company, let me know. Articles on technical issues are needed also. Writing from local talent is what will make our newsletter shine.

Email: [cnortoncsi@aol.com](mailto:cnortoncsi@aol.com)

Thank you,  
Curt Norton, CSI, CCS, Editor

Deadline for next issue is  
February 16, 2011

## The Prez Sez....

Happy New Year! It's exciting to think we are starting a fresh new year with all sorts of opportunities to accomplish our goals and plans for life. Some of us make a list of resolutions for the New Year some of us don't. If you are one of those people who make a list of goals to strive for in the coming year, don't forget to include the second Tuesday of each month from 5:00pm to 8:00pm.

Many of you know what I'm talking about, but for those newer members that may not be aware of the Madison Chapter CSI schedule for meetings, we typically have our chapter meetings on the second Tuesday of the month in the evening.

Our first meeting is special in that it's our annual joint meeting with the Southwest Wisconsin Chapter of the American Institute of Architects. The date is January 11, 2011 and of course, that is the second Tuesday of the month. Take a look at the meeting announcement included in this news letter. If you haven't already contacted any of the board members listed on page two of this news letter to reserve your spot. The AIA folks did all the heavy lifting on this meeting and I would like to thank them for arranging what will be a great meeting. This is our chance to network with people we might not otherwise see at our meetings.

At our last Board of Directors meeting we had a member take the time to attend the meeting to provide his thoughts on our Long Rang Plan. I would like to thank Mr. Lex Dutch for sharing his observations and ideas on ways to enhance the document. Member input is vital to the success and implementation of the Long Rang Plan. It is posted on our website ([www.csimadison.org](http://www.csimadison.org)), please take a look and let us know what you think.

We are in the planning stage for a number of upcoming meetings for this new year and we have space for meeting ideas that you may have. We need your input on what topics and speakers you would like to see in future meetings. Contact me or any of the board members listed on page 2 of this news letter.

Have a great new year. I look forward to seeing you at the meetings.

Kent Calloway, CSI, CCS, AIA  
Madison Chapter President

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### Job Opportunity: Architectural Specifications Writer

Flad Architects has an immediate opportunity for an experienced Specifications Writer to join our team in Madison, Wisconsin. Responsibilities include preparing project specifications, enhancing and maintaining master specifications and determining innovative ways to meet client needs through the construction specification delivery process. Qualified candidates will have a minimum of five years of recent dedicated specifications experience working on relevant, large-scale projects in one or more of Flad's market segments. Bachelors degree in architecture or related field required; professional registration in the US, LEED AP, and CDT preferred. Qualified candidates must submit a resume via the opportunities link on our website at [www.flad.com](http://www.flad.com). ([http://www.flad.com/jobs/job\\_list](http://www.flad.com/jobs/job_list)). AA/EOE

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### Curmudgeon's Corner; CSI: More than just one - or three - types of members

by Sheldon Wolfe, RA, FCSI, CCS, CCCA, CSC

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Last month's *Curmudgeon's Corner* reviewed the history of CSI's membership classification, and argued in

favor of a single category of voting members. Although response has been favorable, two objections have been voiced, one regarding governance, the other related to practical aspects of communication with other members. The first appears to be more important, but the second affects day-to-day activities.

### BOARD REPRESENTATION

As noted last month, CSI began as a group of specifiers, or, in today's terms, professional members. There also were a very few who would today be called industry members, but it was clear that this was an organization of design professionals, concerned primarily with the art of writing specifications. Over the years, the balance changed, and we now have almost equal numbers of professional members and industry members (for convenience, I'm considering industry and associate members as a single group). Along with their growth in numbers, industry members attained more rights and privileges, and there are now only a few small differences between voting members. Clearly, CSI has changed. It is *not* the organization it was in the beginning, but is an organization of design professionals *and* product representatives, with a smaller number of contractors and subcontractors.

Our bylaws presently mandate representation of professional and industry members on the Board:

The Nominating Committee shall select candidates for Officers and Directors at Large to ensure that at least three of the eight are either Professional, or Industry or Associate members

While this may sound like a good idea, at least if you're concerned that industry or professional members might get the upper hand and drive

(Continued on page 5)



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### Attention AIA Members

CSI Madison Chapter is registered with the American Institute of Architect's Continuing Education System (AIA/CES) and is committed to developing quality learning activities in accordance with AIA/CES criteria.

Most programs Madison Chapter CSI conducts will meet the AIA/CES criteria for acquiring learning unit hour credits. The number of learning units received depends on the length of the program.

At each meeting, CSI will provide an AIA/CES Sign-Up Sheet for you to provide your name and AIA membership number—please print clearly! If you can't find it, please ask. CSI will send in the form to AIA within 2 weeks.

Kent A. Calloway, AIA, CCS

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**North Central  
Region CSI Web  
Site:**

[www.csi-northcentralregion.org](http://www.csi-northcentralregion.org)

out the other group, it ignores other factors that are at least as important when choosing candidates for office. It also does not take into account the fact that many of our professional members work for manufacturers; it is quite possible to meet the stated requirement for balanced representation, yet have only Board members who work for manufacturers.

Part of the proposed change in member classification is a new way to track members. We currently classify members in three ways: by membership type, e.g., professional or industry; by the occupation codes that appear on the membership application form; and by firm types, which also appear on the application form. If you look at that form, you will see fifty-eight occupation codes and thirteen firm types.

Combining all three classification types, we have 2,262 possible types of member. That may sound impressive, but in my three year term as Institute director, only occasionally would I see a reference to occupation codes, and then only as a statistical report; that information was not used for anything useful.

The proposed tracking system will have six groups:

**Group 100 - Academic Occupations**

Academic staff, educator, student, trade apprentice.

**Group 200 - Construction Occupations**

Construction craftsman, construction manager, general contractor, subcontractor.

**Group 300 - Design Occupations**

Architect, BIM or CAD specialist, design consultant, engineer, interior designer, landscape architect, specifier, surveyor, urban planner.

**Group 400 - Facility Occupations**

Developer, manager, owner.


**Group 500 - Product Occupations**

A/E representative, dealer, distributor, manufacturer, manufacturer's representative, manufacturers association, marketing, sales.


**Group 600 - Related Occupations**

Accounting, attorney, banker, building official, computer support specialist, financial advisor, graphic designer, inspector, insurance, labor representative, legal staff, public agencies staff, publisher, realtor, surety advisor, tech-

Henry J. Predolin Humanities Center - Edgewood College, Madison



If Pella windows are only for residential use, then this is one really, really big house.



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**Potential CSI Members:**

Want to know more about CSI?

Call **Alan Kim, CSI** (608) 246-8500 or any Board Member (See Page 2).

nical writer, testing lab personnel, trade association, other occupation not listed in any group.

These occupation groups are much more usable than the ones we currently use - more specific than three member types, and more useful and manageable than the current occupation codes.

## INSTITUTE NOMINATING PROCESS

Until recently, CSI nominating committees have been ad hoc committees, formed just before the annual election to find volunteers to run for whatever offices happened to be open in the next election. In theory, these committees give us qualified, capable candidates who will be able to run our organization and keep it current. From what I have seen at every level of the Institute, that is not always the case.

It is sometimes difficult to find volunteers for the nominating committee, and it may not get started on time. Only rarely does anyone actually volunteer to run for office, so the committee usually starts with a list of well-known members, whose qualifications may not be known; being friendly and a great guy aren't much to go on. Occasionally, the top candidates agree to run for office, but often they don't, and the committee works its way down the list. The scarcity of volunteers makes ballots with two nominees unusual.

A few years ago, significant changes were made to the Institute nominating process. It now is a standing committee, working year-round to find and evaluate potential candidates for the Institute Board. The process includes assessment of the current Board's knowledge and skills, which is considered when evaluating candidates. The nominating commit-

tee has always considered various factors, but it now focuses on finding candidates who will improve the Board's capabilities.

While it may be argued that the presence on the Board of one group or another is important, it is not the only thing to consider, and it probably is not the most important. Strong leaders have many characteristics: proven performance, good character and reputation, and, obviously, ability to lead; in comparison, what they do for a living is a secondary consideration. Availability also is important; Board service is demanding, and requires a commitment to do more than simply show up.

Gene Valentine, current Nominating Committee Chair, offers these comments about the restructured nominating committee.

"In the past two years, the Nominating Committee has embraced the spirit of the governance reform by intentionally broadening the potential candidate pool - especially for particular skill sets or experience. The committee has used the Balanced Scorecard system for attempting to identify the present skills and experience of board members, and then determining what gaps need to be

addressed. The scorecard uses a comprehensive matrix for evaluating many factors, including skills, knowledge, age bracket, education, geographic location, and occupation to help identify the best candidates to fill a need or gap on the Board. The committee has focused primarily on the potential candidate's experience, background, and occupation rather than the traditional consideration mostly of immediate past service to the Institute or the organization. The committee has embraced a position that no individual is *entitled* to candidacy, rather that their past service is but one of the criteria used to evaluate their potential. In my opinion this has (and will) serve the best interests of CSI.

"The committee has placed greater emphasis on potential candidates' abilities to think, evaluate, and make decisions with broad perspective in their past businesses, projects, etc. I have always valued members individually for what they offered and contributed to the organization, and I think we all believe that one of the features that make CSI special is the synergy that is created by all members of the construction team."

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## COMMUNICATION

Some industry professionals have expressed a more practical objection to the elimination of the current member categories. Put simply, they use those categories in their businesses. As one member said, "When I want to send out promotional mail, I give the secretary the mailer and the member roster, and say 'Send it to everyone with a P after their name.'" The same thing can be said for communicating other information. A chapter certification committee might want to contact specific members about a CCPR or CCS class, or a chapter might want to target students and teachers for a specific event.

A compromise between specificity and usability will always be necessary; the six occupation groups are a reasonable refinement of the three categories we now have. They make it easier to target specific members than is possible by relying on the current associate, industry, and professional categories, but are much more usable than the current occupation codes, which appear to be ignored in any case.

## IT'S NOT THAT SIMPLE - OR THAT DIFFICULT

Meaningful representation on the Institute Board requires consideration of more than a member's basic occupation. While it is important to include the perspectives of both those who write, and those who use, construction documents, it is more important to find leaders who are able to think, to lead, and to determine what is important for the organization as a whole.

Communication will be improved by refining member categories. Three categories aren't quite enough, but if the number gets too large, it is likely that several groups would be combined for most purposes. The six proposed groups are a good compro-

mise, and will serve us better than the three we now use.

There is no perfect solution, but the proposed changes will help the Institute Nominating Committee to choose the best candidates, and will make it easier to target communication to specific recipients. And, by removing mandatory representation based on a single criterion, it will be easier to respond to changes in membership and needs of the Board. Yes, we must consider the needs of large groups of members, but we also must have the flexibility to respond to changes as they occur, without the need to poll the members every time there is a change in those groups.

*@ 2010, Sheldon Wolfe*

Follow me at <http://swconstructivethoughts.blogspot.com/>,  
<http://twitter.com/swolfearch>

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## BOARD OF DIRECTORS MEETING MADISON CHAPTER - CSI

**DATE:** 12/10/2010

**PLACE:** Vintage Brewing Company

**CALL TO ORDER:** 12:10 PM

**ATTENDANCE:** Present: Kent Calloway, George Keehn, Karl Kraemer, Todd Lewis, Ross Mori, Curt Norton, Kelly Thompson Absent: Alan Kim, Dan Maki Guest: Sar Schnucker, Steve Schatz, Lex Dutch

**MINUTES OF LAST MEETING:** Ross Mori presented the board minutes from November meeting, which were read and approved.

**TREASURER'S REPORT:** George Keehn presented a financial statement, which was read and approved.

Total balance of \$8,554.60 November income was \$620.00. November expenses were \$532.91.

**CORRESPONDENCE:** We received the notice from AIA that our CES renewal is due. The board approved the \$150 expenditure to maintain our AIA CES provider status.

**COMMITTEE REPORTS:**  
**CERTIFICATION:** No Report for this month

**EDUCATION/ACADEMIC AFFAIRS:**  
No report for this month

**MEMBERSHIP:** Current membership is 69 members.

**PLANNING/MEETING TOPICS:**  
**January 11, 2011:** Joint meeting with AIA, Light Control in the Office. Kent Calloway to coordinate.  
**February 8, 2011:** Nanotechnology?

## PRODUCT REPRESENTATIVES

Would you like the opportunity to do an inexpensive sales pitch to our professional members? If so, I would like to remind you, that we do offer tabletop presentations at our chapter meetings. The cost for doing a tabletop presentation is \$50.00 for chapter members, and \$75.00 for non-members. Your fee includes a table set up for you to display your products, and a chance to do a brief (10 minute max.) introduction for yourself and your products.

To reserve a space at one of our upcoming meetings, please contact:

Curtis Norton  
(608) 576-7108  
[cnortoncsi@aol.com](mailto:cnortoncsi@aol.com)

Dan Maki and Curt Norton to coordinate.

**March 8, 2011:** Fire Stopping

**April 12, 2011:** Panel Discussion on DSF Specification Format Changes. Curt Norton to coordinate.

**May 10, 2011:** Tour, Cardinal Solar Technologies (tentative), Ross Mori to coordinate.

**Other Potential Topics:**

Business: Building Relationships, Financing Projects, etc...

Fire Protection / Fire Stopping

Sound Control

Sustainable Architecture

Waterproofing Systems

Specification Systems

Wood Veneer

Outdoor Sport Surfaces

**PUBLICATIONS:** Submission deadline: December 22, 2010 for December issue.

**NCR:** Presidents Teleconference: Scheduled for Jan. 11, 2010. Ross Mori will attend.

**WEB SITE:** Submission deadline: Last Wednesday of the month, December 29, 2010. Updates to the website were discussed, including the officer and committee chairperson pages.

**OLD BUSINESS:**

**Meeting venues:** Discussed Vintage Brewery as a possible location for future meetings, along with the Great Dane. The Bourbon Street Grill will continue to be an alternative location. The suggestion was made to continue to look for new venues.

**Strategic Planning:** Lex Dutch presented his thoughts on the strategic plan. Another strategic planning session is tentatively scheduled for Dec. 16, 2010 at 5:00 p.m. in Alan Kim's office.

**NEW BUSINESS:**

**DATE/TIME/LOCATION FOR NEXT BOARD MEETING:** December 10,

2010, 12:00 at Vintage Brewery.

**ADJOURNMENT:** 1:15 PM

Respectfully Submitted:  
Ross T. Mori, PE, SE, CSI  
Secretary  
CSI Madison Chapter

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MEMBERSHIP CORNER

This is a reminder of CSI's new 2011 Every1 Counts membership campaign! Each member--not just Board members--is encouraged to help strengthen our Chapter by bringing new members into the group. Here are a few tips:

Approach your cross-industry contacts, especially those who want to do business with you. Share with them that membership in CSI helps build a common bond between business partners and, if true, that you prefer working with fellow CSI members, especially credentialed CSI members. Credentials show that the person is committed to CSI and has technical expertise worthy of the certification.

Approach young professionals and invite them to a meeting as your guest. We all need mentors and safe places where we can learn from our peers and seniors in a judgment free environment.

Here's a link to the Every1 Counts Campaign site: [www.csinet.org/eoc](http://www.csinet.org/eoc)

If you have suggestions that have worked for you, please contact me so that I can share them with the rest of the Chapter. Remember, our strength is in our numbers! Help make a difference!

Sincerely,

Alan G. B. Kim, Jr.  
Phone: 608-661-3964  
[akim@vonbriesen.com](mailto:akim@vonbriesen.com)  
CSI Membership Chair

---

**SPRING CERTIFICATION EXAMS  
(All Those 'C's Add Value)**

**WHAT IS CSI CERTIFICATION?**

CSI certification is commitment and excellence. CSI's CDT certificate and advanced certifications – CCS, CCCA, CCPR – are recognized throughout the construction industry as evidence of a proven level of knowledge and experience in construction documentation and administrative procedures. These credentials demonstrate professional commitment, credibility and reliability to employers, colleagues, clients and peers.

The **Construction Document Technologist (CDT)** program puts its emphasis on standards for construction industry language, procedures and responsibilities. Individuals demonstrate through examination their knowledge of CSI's recommended practices in construction document organization, contractual relationships & responsibilities, construction process, and the fundamental principles of specification writing.

The **Certified Construction Specifier (CCS)** program puts its emphasis on the development and improvement of construction specifications. Individuals demonstrate through examination their ability to apply knowledge of construction specifications and CSI's recommended practices in contractual relationships and document preparation. Specification writing becomes clear, concise and correct.

The **Certified Construction Con-**

**tract Administrator (CCCA)** program puts its emphasis on the development of construction administration documents and procedures and on the elevation of the competence of construction contract administrators. Individuals demonstrate through examination their ability to apply knowledge of construction administration principles and CSI's recommended practices in preconstruction activities, construction phase activities, construction contract administration, and project closeout.

The **Certified Construction Product Representative (CCPR)** program puts its emphasis on providing a means for construction product representatives to demonstrate their knowledge in product representation, construction process, preparation and use of construction documents.

### **WHO IS CSI CERTIFICATION FOR?**

CSI's certification programs were developed for architects/engineers (A/E's), owners and contractors whose work is directly affected by construction documentation, and for product representatives who, although not named in the construction contracts, provide all the material necessary for creating the built environment. The knowledge gained through certification builds team spirit and confidence in decision-making. It is good for the individual, the team, the bottom line and the industry as a whole.

### **WHY SEEK CSI CERTIFICATION?**

#### **For the individual:**

- Understand the fundamentals of construction documentation
- Understand your authority and responsibility in a construction project
- Develop construction documents that keep you out of the courts (and that protect you if you end-up there)
- Decrease Change Orders and Errors & Omissions issues

- Learn to write and understand specifications
- CSI certification looks great on your resume and shows your commitment to project success

#### **For the company:**

- Certification provides cost-effective professional development for your team while training them to work from a unified body of knowledge
- Certification pays for itself immediately by reducing Change Orders and E & O issues
- Higher quality documents raise clients' confidence
- Stand out from the competition by embracing CSI certification as a tool for Quality Control
- Strengthen staff loyalty and productivity
- Shorten the learning curve for new hires

### **WHEN ARE THE 2011 CSI SPRING NATIONAL EXAMS?**

January 28, 2011 – Early Registration Deadline for Spring National Exams

February 25, 2011 – Final Registration Deadline for Spring National Exams

February 24 – 26, 2011 – CSI Academies (in Dallas, TX, see [www.csinet.org/academies](http://www.csinet.org/academies))

March 28 – April 9, 2011 – Spring National Exams

### **WHERE ARE THE EXAMS?**

Exams will be administered computer-based at Prometric test centers around the country

Test center locations can be viewed on the Prometric website: <http://www.prometric.com/CSI/default.htm>

### **HOW TO PREPARE?**

See <http://www.csinet.org/Main-Menu-Category/Certification/Support.aspx> for the following Exam Prep:

#### **Online CDT Prep Course**

The CDT Prep Course lays the groundwork for understanding the development of facilities and the ins and outs of the process and, most important, prepares you for taking the CDT exam – a respected credential in the construction industry.

- Learn at your own pace with on-demand sessions (11 total)
- Live multi-week webinar based study sessions
- Earn AIA LUs and CSI CEN CEUs
- Registration fee: \$150 CSI member/\$200 non-member (does not include purchase of the PRM)
- [Learn more, or register now!](#)
- For more information about the CDT Prep Course, email [education@csinet.org](mailto:education@csinet.org).

#### **Free Study Guides**

Download a free study guide to help you prepare! Study Guides are available for all four CSI Certification programs. [Download](#)

#### **CDTFlash iPhone App and PDF Flash Card Download**

CDTFlash is an iPhone application to help you study for the CDT exam! Answers to these 70+ questions include excerpts and citations from the Project Resource Manual, the primary resource for the CD exam. To learn more or purchase this new application, visit iTunes. Don't have an iPhone? The flash cards are also available in a PDF format in The CSI Store.

#### **CSI Chapter Certification Study Courses**

Many CSI Chapters offer formal study groups and informal mentoring for candidates pursuing the CDT certificate in CSI's Spring 2011 exams.

#### **The Project Resource Manual**

The Project Resource Manual is the primary resource for the CDT exam. The manual is the authoritative resource for the organization, preparation, use, and interpretation of construction documents, encompassing

the entire life cycle of a facility from conception through facility management. This edition considers the need for interdependent processes of planning, design, construction and facility use.

**CONTACT:**

Contact CSI Certification staff at 800-689-2900 or at [certification@csinet.org](mailto:certification@csinet.org)  
Or for the Madison Chapter of CSI, contact Sar Schnucker at [sar.schnucker@meadhunt.com](mailto:sar.schnucker@meadhunt.com)

**If you know someone else in your office that should hear about this opportunity or someone else in the Construction Industry, tell them about it!**

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